

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

April 16, 2014

The Columbia County Board of Commissioners met in scheduled session with Commissioner Anthony Hyde, Commissioner Henry Heimuller and Commissioner Earl Fisher.

Commissioner Hyde called the meeting to order.

**KEITH MOBLEY, OPB:**

Keith Mobley, Board member of the Oregon Public Broadcasting, presented the Board with a printed powerpoint on the many different faucets of public broadcasting. He is traveling around the State to meet with County Commissioners to explain the importance of public communication.

**JAN KENNA - CCF RECOMMENDATIONS:**

Jan Kenna, CCCC Director, was present to discuss recommendations from the Commission on Children & Families 3/20/14 meeting.

1) **CCF Recommendation for Management of Unexpended Funds:**

It was anticipated that unexpended funds would be focused on services. The origin of these funds is years of accumulation of interest and donations. Due to the need for some staffing for the Youth Development Council (YDC) process, funds could be used to support staff. There was a discussion about the need to keep some type of staffing continuity through the YDC process. The CCCC members voted to approve this. The Board agreed with the recommendation however no formal action was taken. There was some discussion about the

Board working with Jennifer Cuellar with regards to the upcoming CCF budget and securing funds for quality staffing.

1. CCF Recommendation for Management of 2013-2014 and 2014-2015:  
There was agreement that staff and members should investigate grant opportunities and this group would serve as the sounding board. Jan explained that this recommendation is primarily related to the YDC funding. She continues to work with the St. Helens School District (SHSD) and Columbia Community Mental Health (CCMH), both of which could be applicants for YDC funding: SHDS for Community School funding and CCMH for the Teen and Family Transition program funding which will not automatically come to the County. The Board agreed that it is important to keep continuity throughout the transition to the newly proposed YDC funding rollout, however, no formal action was taken.
  
3. CCF Membership Recommendations:  
Jan went through the names that have been suggested by the membership for consideration to fill a vacant position. The merits of each were discussed with the Board, along with the type of representation on the CCF. Jan shared that the Early Learning Hub, when approved, should assume the responsibilities of any early childhood staffing. Since the YDC has implied a local group will be needed to coordinate JCP funding, the vacant slot might best be filled by a representative from a service to middle and high school youth.

Jan mentioned that she received an email from Karen Ladd asking to be removed from a variety of mailing lists and that she will no longer be working for public health after 4/18/14. Karen also shared that Sherrie Ford is the interim director. Jan has asked Jan Greenhalgh to remove Karen as a member of the CCF but to not fill the position with Sherrie Ford since Sherrie has not applied. Copies of the emails have been sent to the Board. It was suggested that the vacant position be filled to keep continuity especially in light of the current YDC funding process. Jan was asked to make a formal recommendation to fill the position after contacting appropriate representatives.

There was no formal action regarding Karen Ladd's position.

#### **PERSONNEL ACTION - TRANSIT:**

This matter was held over one week.

#### **EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - Bargaining:**

This matter was held over one week.

**MENTAL HEALTH FINANCIAL ASSISTANCE AGREEMENTS:**

The Board discussed a draft letter provided by Sarah Hanson. The purpose of the letter is to start a discussion with OHA regarding options for getting the County out of the middle of the contracting process. There doesn't seem to be a good reason for the contracts to run through the County. That said, the Board does not want to lose local control in selecting a contractor. After discussion, *Commissioner Heimuller moved and Commissioner Fisher seconded a motion to approve the letter to Oregon Health Authority dated April 16, 2014. The motion passed unanimously.*

**REQUEST TO HIRE LEGAL INTERN:**

Sarah Hanson, County Counsel, updated the Board on her request to hire a legal intern/law clerk for a few months to review and update ordinances as discussed on April 9th. Sarah has completed a personnel cost form and asked the Board to approve it so that the position can be advertised as soon as possible. After discussion, *Commissioner Fisher moved and Commissioner Heimuller seconded to approve the personnel cost form for legal temp/intern and authorize the Chair to sign. The motion passed unanimously.*

**EXECUTIVE SESSION UNDER ORS 192.660(2)(h) - Litigation:**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(h). Upon coming out of Executive Session, *Commissioner Fisher moved and Commissioner Heimuller seconded to direct County Counsel to file an action for ejectment against Peggy Tarbell. The motion passed unanimously.*

**RANDY SANDERS:**

General discussion on community relations.

**VISIT FROM NEW PCC DIRECTOR:**

Dr. Sandra Fowler-Hill and Jennifer Hamlin of PCC, Rock Creek Campus, were present for general discussion on educational plans and needs for Columbia County.

*The Board recessed the meeting and reconvened on Monday, April 21, 2014 at 2:00 p.m. Present were Commissioner Hyde, Commissioner Heimuller and Commissioner Fisher.*

The meeting was called back to order.

**EXECUTIVE SESSION UNDER ORS 192.660(2)(a):**

The Board immediately recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(a). Upon coming out of Executive Session, no action was taken by the Board.

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Staff Meeting  
4/16/14  
Page 5

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With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 16<sup>th</sup> day of April, 2014.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

Anthony Hyde, Chair

By: \_\_\_\_\_

Henry Heimuller,

\_\_\_\_\_  
Commissioner

By: \_\_\_\_\_

Earl Fisher, Commissioner

By: \_\_\_\_\_

Jan Greenhalgh  
Board Office Administrator